

**BUTTE SCHOOL DISTRICT NO. 1  
BOARD OF TRUSTEES  
REGULAR MEETING  
MARCH 21, 2022**

The Board of Trustees held a Regular Meeting on Monday, March 21, 2022 at 5:00 p.m. at the East Middle School Library with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Tom Billteen, Frank Joseph, Kelly Lee and Quinton Queer. Trustees absent were Henry Klobucar and Susanne Dauenhauer. Also present were Judy Jonart, Superintendent, Therese McClafferty, Director of Human Resource and Kevin Patrick, Director of Business Affairs.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES**

**Item 1 – Regular Board Meeting, February 22, 2022**

Trustee Hepola made motion to approve, second by Trustee Joseph. Motion carried unanimously.

**Item 2 – Special Board Meeting, March 4, 2022**

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

**COMMUNICATIONS**

**Item 3 – Kennedy Elementary School Presentation**

Travis Johnson, Kennedy Elementary School Principal was ill so the presentation will be rescheduled.

**Item 4 – Recognition – Therese McClafferty**

Judy Jonart, Superintendent, thanked Therese McClafferty, Director of Human Resource for her years with the Butte School District and wished her well in her new position. She is always welcome back.

Ann Boston, Board Chair, thanked Therese on behalf of the Board.

**Item 5 – ESSER Progress**

Judy Jonart, Superintendent, explained that the only update was to the ARP for removal of mask mandate in schools and buses.

Ms. Jonart also updated the Board on COVID-19 numbers from Butte-Silver Bow Health Department. COVID numbers are way down but there is an uptick on flu numbers.

**Item 6 – Election Process Update – Envelope Stuffing Recruiting, Election Judge Recruiting, etc.**

Kevin Patrick, Director of Business Affairs, updated the Board on Election progress. The filing deadline is March 24. We are requesting help stuffing envelopes and counting ballots.

**Item 7 – 1<sup>st</sup> Reading – Policy 2170P - Digital Academy Classes**

Judy Jonart, Superintendent, presented the first reading of Policy 2170P. Changes to this procedure include taking the work “optional” out.

**Item 8 – Public Comment on Items Not on Agenda**

None.

**CONSENT AGENDA**

**Item 9 – Consent Agenda**

- **Payroll, Claims & Budget Transfers & Revenue Reports (February 2022)**

Date		Memo	Reference	Bank Account
2/28/2022		Please transfer from the funds listed below into the CLAIMS CLEARING FUND to cover warrant # 7000786496 to warrant # 7000786746	Transfers	
Account		Description	Debit	Credit
7760.000.1010.00.000	101	ELEMENTARY GENERAL FUND		139,130.37
7760.000.1010.00.000	110	ELEMENTARY TRANSPORTATION FUND		8,704.79
7760.000.1010.00.000	112	SCHOOL FOOD SERVICE FUND		126,765.53
7760.000.1010.00.000	117	ADULT ED		149.75
7760.000.1010.00.000	119	MEDICAID		7,282.12
7760.000.1010.00.000	128	ELEM TECHNOLOGY FUND		4,160.79
7760.000.1010.00.000	134	INDIAN ED		69.61
7760.000.1010.00.000	138	CSCT		272,569.86
7760.000.1010.00.000	149	RSVP		342.05
7760.000.1010.00.000	153	IDEA PART B		662.07
7760.000.1010.00.000	155	IDEA PRESCHOOL		19.13
7760.000.1010.00.000	158	ARP - IDEA, PART B		8,432.52
7760.000.1010.00.000	160	ELEM BUILDING		541,069.29
7760.000.1010.00.000	162	TITLE - ROCKIES		60.00
7760.000.1010.00.000	189	COBRA		6,896.12
7760.000.1010.00.000	187	CLAIMS CLEARING ACCOUNT	1,116,314.00	
7760.000.1010.00.000	201	HIGH GENERAL		159,550.34
7760.000.1010.00.000	210	HIGH TRANSPORTATION		4,409.75
7760.000.1010.00.000	230	FACS		1,505.43
7760.000.1010.00.000	231	TITLE - BASIC		4,623.12
7760.000.1010.00.000	232	ESSER I		80.02
7760.000.1010.00.000	233	TECH ED		1,682.25
7760.000.1010.00.000	234	ESSER II - BASE		8,746.03
7760.000.1010.00.000	237	ESSER II - SPECIAL NEEDS		8,162.20
7760.000.1010.00.000	239	ESSER III		33,444.32
7760.000.1010.00.000	255	HEALTH ED		1,404.43
7760.000.1010.00.000	275	ACTIBITYBUS FUND		733.50
7760.000.1010.00.000	284	CO-CURRICULAR		37,139.76
7760.000.1010.00.000	187	CLAIMS CLEARING ACCOUNT	261,481.15	

ACCOUNTS PAYABLE REIMBURSEMENTS			
Letter #5A			
MONTH: FEBRUARY 2022			
DATE: 3/14/22			
CLAIMS	ELEMENTARY	HIGH	TOTAL
*****GENERAL FUND****			
Northwestern Energy Settlement	5497.47		\$5,497.47
Bozeman Reimb for travel portion to Kalispell		\$1,337.04	\$1,337.04
			\$0.00
GENERAL FUND TOTAL	\$5,497.47	\$1,337.04	\$6,834.51
****TRANSPORTATION****			
			\$0.00
			\$0.00
			\$0.00
TRANSPORTATION TOTAL	\$0.00	\$0.00	\$0.00
****FOOD SERVICES****			
FOOD SERVICE TOTAL	\$0.00	\$0.00	\$0.00
****FEDERALS****			
			\$0.00
			\$0.00
			\$0.00
FEDERAL TOTAL	\$0.00	\$0.00	\$0.00
TOTAL REIMBURSEMENTS	\$5,497.47	\$1,337.04	<b>\$6,834.51</b>

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk’s Office and by this reference is made part of these minutes.

- **Student Activity Fund Report from East Middle School (February 2022)**
- **Student Activity Fund Report from Butte High School (February 2022)**
- **Travel Requests: Susan Johnson, Jennifer Luoma, Brenda Miner**

Trustee Lee made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**PERSONNEL**

**Item 10 – Personnel Action Report (PAR) – March 21, 2022**

Therese McClafferty, Director of Human Resource, presented the following PAR to the Board.

**Butte School District No. 1  
Personnel Action Report I  
Regular Board Meeting March 21, 2022**

**Certified Personnel**  
**Leave of Absence:**

Katelyn Hoffman	03/04/22 - 06/08/22	Special Education Teacher, District/BHS
Sadie Sawtell	03/14/22- 06/09/22	Kindergarten Teacher, Hillcrest

**Retirement:**

Michelle Kambich	06/09/22	Reading Teacher, East
Michelle Kelly	06/09/23	Title I Teacher, West
Judy Vinecke	06/09/22	2nd Grade Teacher, Emerson

**Classified Personnel**

**Appointment:**

Agnes Ingram	03/22/22	Substitute Cleaner & Food Service, District
Patricia Rooney	03/22/22	Substitute Cleaner, District
Dawn Webb	04/01/22	Cleaner, BHS

**Extended Intermittent Leave of  
Absence:**

Connie Tryon	03/15/22- 06/30/22	Payroll Supervisor, Administration
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**Resignation:**

Traci O'Neill	05/31/22	RSVP Coordinator, Administration
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**Supplemental Personnel**

**Appointment:**

Perry Hawbaker	03/22/22	Substitute Teacher, District
Anna Rogahn	03/22/22 - 06/09/22	Volunteer Track Coach, BHS
Craig Tippet	03/22/22 - 06/09/22	Volunteer Elementary Sports Coach
Julie Vaughn	03/22/22	Team Leader, EMS

Trustee Lee made a motion to approve, second by Trustee Billteen. Motion carried unanimously.

**NEW BUSINESS**

**Item 11 – Approval of Permissive Levy**

Kevin Patrick, Director of Business Affairs, requested approval of the Permissive Levy Increase in the Elementary District. This is required to be printed in the newspaper by the end of March.

Trustee Joseph made motion to approve, second by Trustee Lee. Motion carried unanimously.

**Item 12 – Review and Approval of Elementary District General Fund Levy Election Ballot**

Kevin Patrick, Director of Business Affairs, requested approval for the Elementary District General Fund Levy ballot language. The language sets the levy amount at \$97,377.25.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**Item 13 – Review of MOU from the ATU Bus Drivers**

Kevin Patrick, Director of Business Affairs, explained that the Union requested this MOU be pulled from the agenda.

**Item 14 – Review of MOU from the ATU Monitors**

Kevin Patrick, Director of Business Affairs, explained that the Union requested this MOU be pulled from the agenda.

**Item 15 – Review and Approval to Advertise and Hire for the Extended School Year Program**

Melissa Johnson, Assistant Director of Special Education, requested approval to advertise and hire two Speech Therapists, 4 Special Education Teachers, and 4 Paraeducators for the Extended School Year Program.

Trustee Lee made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**Item 16 – Review and Approval to Advertise and Hire for the Middle School Summer School Program**

Melissa Johnson, Assistant Director of Special Education requested approval to advertise and hire 3 General Education Teachers and 1 Special Education Teacher for East Middle School Summer School Program.

Trustee Hepola made motion to approve, second by Trustee Joseph. Motion carried unanimously.

**Item 17 – Review and Approval to Advertise and Hire for High School Summer Credit Recovery**

Melissa Johnson, Assistant Director of Special Education, requested approval to hire 4 Math Teachers and 2 English teachers for the High School Summer Credit Recovery Program.

Trustee Billteen made motion to approve, second by Trustee Lee. Motion carried unanimously.

**Item 18 – 2<sup>nd</sup> Reading – Policy 2140 – Guidance and Counseling**

Judy Jonart, Superintendent, presented the required changes to the Board.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

**Item 19 – 2<sup>nd</sup> Reading – Policy 2240 – Summer School**

Judy Jonart, Superintendent, presented the required changes to the Board.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**Item 20 – 2<sup>nd</sup> Reading – Policy 2312 – Copyright**

Judy Jonart, Superintendent, presented Policy 2312. This will be deleted as it's redundant.

Trustee Lee made motion to approve, second by Trustee Joseph. Motion carried unanimously.

**Item – 21 – 2<sup>nd</sup> Reading – Policy 2312P – Copyright Compliance**

Judy Jonart, Superintendent presented Policy 2312P. This will be deleted as it's redundant.

Trustee Joseph made motion to approve, second by Trustee Billteen. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the board, Trustee Hepola moved to adjourn, second by Trustee Queer, motion carried unanimously. Chairperson Boston adjourned the meeting at 5:34 p.m.

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Chairwoman of Board of Trustees

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District Clerk  
mcs